CLATSKANIE PARK & RECREATION DISTRICT

REGULAR MEETING MINUTES
September 10, 2026

The regular meeting of the Clatskanie Park & Recreation District was called to order by Vice Board Chair Brian Guinther, at 6:00pm, on Thursday, September 10, 2026, at 555 SW Bryant St, Clatskanie Fire Training Center, Clatskanie, OR.

Roll Call of Board Members: Roger Jolma, Glenn Raschke, and Brian Guinther.
Board member(s) Absent: Andrew Mustola (conflag) and Dave True
Virtual Attendees: None
Pool manager – Absent
Cyndi Warren, District & Financial Manager

VISITORS – PUBLIC COMMENT
No Visitors

EXECUTIVE SESSION –
None

BOARD BUSINESS:
Items added to the agenda:
Old Business (1.) Kynsi and walking path repair in Cope's Park.
Pool & Recreation (b) – Community Outreach – 1st Aid & CPR training
District Manager's Report (c) – draw down funds from LOC for October bills and Payroll.

Director Raschke made a motion to approve August's meeting minutes as presented and Director Guinther seconded; all in favor of those present. Jolma – yes, Guinther – yes, Raschke – yes, Mustola – absent, True – absent.

Director Raschke made a motion to pay the bills and accept the financial reports as presented, and Director Jolma seconded; all in favor of those present. Jolma – yes, Guinther – yes, Raschke – yes, Mustola – absent, True – absent.

The City has sent the Service Agreement to their attorney for the requested updates that were agreed upon at our meeting the previous month. The City is working on some additional details with regard to water usage that may take some time to work out. Both parties will continue to work under the current agreement until the updated agreement is ready for both parties to review and approve.

The Board will host an informational meeting on the levy at the Clatskanie Library at 5:30pm on October 15th before the regular meeting. Director Raschke will work with Director Mustola on the agenda and talking points for this meeting.

REGULAR BUSINESS:
See Board Business.

REPORTS/OLD BUSINESS:

- **Pool –**

General Pool Operations & Recreation Report
See also Pool Manager's Report
The pool is closed for the season. We will be working on annual maintenance and repairs.

APPROVED

Jeannie has attained her certification to be a 1st aid and CPR instructor. We will be working on a community outreach program offering 1st aid and CPR trainings. Eventually, it would be our hope to be able to offer classes on a regular basis in the off season of the pool to possibly generate some additional income for the district.

- **Park – Cyndi**

Park Operations

See New Business.

Monthly Safety Inspections

NEW BUSINESS/UPDATES: See Also Pool, Park and Board Business

DISTRICT MANAGER'S REPORT:

The 24-25 audit should be ready for review and approval at the October 15th meeting.

We will likely need to draw down funds from the LOC to cover payroll and bills for October.

We have received two quotes (Weatherguard was contacted but never provided a quote) for a new roof on the log cabin.
Brad McKay provided an updated roof quote for metal - $9999.
John Norgren provided a quote for shingles - $10,400 and $10,800. He wasn't interested in a metal roofing job.
Director Raschke made a motion to accept Brad McKay's quote for $9999, and Director Jolma seconded the motion; all in favor of those present. Jolma – yes, Guinther – yes, Raschke – yes, Mustola – absent, True – absent

I will be canceling the Wi-Fi hotspot through AT&T.

BOARD REPORTS:

Director Jolma – Did everyone see the issues with kids playing on the Veteran's Memorial. Yes.
Director Raschke – When does the Farmer's Market end? End of September.
Director Mustola – Absent.
Director Guinther – Nothing.
Director True – Absent.

The meeting was adjourned at 6:52pm.

The next regularly scheduled meeting will be held on Thursday, October 15, 2026 (after the levy community forum)

Approved By: _____ Date: _____

District Mission Statement

'To plan, develop and maintain recreational facilities, as well as support programs for the benefit of our community.'

APPROVED