

CLATSKANIE PARK & RECREATION DISTRICT

REGULAR MEETING MINUTES

February 19, 2026

The regular meeting of the Clatskanie Park & Recreation District was called to order by Vice Board Chair Brian Guinther, at 6:00pm, on Thursday, February 19, 2026, at the Clatskanie Library, 11 Lillich St, Clatskanie OR.

Roll Call of Board Members: Roger Jolma, Dave True, Glenn Raschke, and Brian Guinther.

Board member(s): Andrew Mustola

Virtual Attendees: None

Pool manager – Jeannie Mustola

Cyndi Warren, District & Financial Manager

VISITORS – PUBLIC COMMENT

Ron Clark – stated he was just here to observe, did not have any public comment.

EXECUTIVE SESSION –

None

BOARD BUSINESS:

No changes to the agenda presented.

Director Raschke made a motion to seek a .10/per thousand 5-year operating levy in the November 2026 election and Director True seconded: all in favor of those present. Jolma – yes, Guinther – yes, Raschke – yes, Mustola – absent, True – yes. The District’s current tax rate is .3483/per thousand.

Director True stated that the City is planning to put \$30,000 in their 26-27 budget from Scout Lake funds to be given to the park district to assist with pool operations for the summer 2026 pool season. It is the hope that with those additional funds and a full lifeguard staff, the pool will be operational at least 5 days a week in the evenings for open swims and at least one open swim on Saturday’s and Sunday’s.

This will be in addition to the \$25,000 the City budgets each year for maintenance in the park.

REGULAR BUSINESS:

Director Raschke made a motion to approve the December and January meeting minutes as presented and Director Jolma seconded the motion; all in favor of those present. Jolma – yes, Guinther – yes, Raschke – yes, Mustola – absent, True - yes.

Director Jolma made a motion and Director Raschke seconded that the bills be paid; all in favor of those present. Jolma – yes, Guinther – yes, Raschke – yes, Mustola – absent, True - yes.

REPORTS/OLD BUSINESS:

• Pool –

General Pool Operations & Recreation Report

See also Pool Manager’s Report

With the continued budget constraints and the need to seek an operating levy, it is being suggested that the Farmer’s Market be charged \$500 for the market season, which is about \$31 a Saturday for the season. This would help offset the cost of restroom supplies, staff when needed to clean and/or monitor the restrooms and maintenance.

The market charges vendor fees, which in the past, has been one of the criteria for charging user fees when reserving the park.

It was an overwhelming positive discussion that having the market in Cope Park is a great thing for the community and the district is thrilled to see it grow as it has.

It was also suggested to charge a \$200 user fee to reserve the main park for the Garlic Festival, again this will help offset the cost of supplies, staff and maintenance.

It was stated that if the board was not fully in support of these suggestions, user fees would not be imposed. No vote needed, but all board members agreed to move forward with imposing user fees.

Director Raschke asked if this would apply to all events like the Farmer's Market and it was stated that yes, when fees are being collected from vendors to use the space.

The District received a \$5,000 donation towards the basketball court resurface project, leaving approximately \$8,000 left. There are some grants out there that we will be looking into and there is also the money from the City for maintenance that could be used to get this project completed before this summer.

The roof project on the pool should be starting this month.

- **Park – Cyndi**

Park Operations

Nothing to report on Cope Park at this time.

Once the structure in the Kiwanis Kiddie Park has been completed, the area under the structure will need to have sand added for leveling and bark chips.

Director Jolma stated that the posts should have been wrapped to prevent rot from moisture.

The pumphouse door, destroyed by vandals, has been replaced.

Monthly Safety Inspections

Monthly inspections are to be completed by the last Thursday of the month.

NEW BUSINESS/UPDATES: See Also Pool, Park and Board Business

None

DISTRICT MANAGER'S REPORT:

The new handbook is still in progress; I hope to have a final draft for approval at the April or May meeting.

Nothing new to report on the park maintenance position as of tonight's meeting.

Glenn and I will be doing Jeannie's evaluation as soon as it is ready.

Karen Marx reported at the City Council meeting that the grant cycle for the Multisport Court opens on March 2nd, and the City gave the go ahead to move forward in seeking the grant.

Jeannie and I are working with MorePower to see about getting the camera system at the pool (and the park) up and running. If this is successful, we will be looking into making a total IT change from Centerlogic to MorePower.

We received an email complaint about being accused of leaving feces in the men's restroom and being kicked out of the park. I responded and let the person know that no one in the park, without law enforcement's involvement, can trespass from the park. I also let our park maintenance staff know that they do not have the authority to 'kick' people out of the park without law enforcements assistance, nor should we accuse people of wrongdoing and that all interaction with the public should only be positive.

Sgt. McQuiddy reached out about implementing the 'Notice to Ban' form, previously used by the City police department years ago. Director Guinther made a motion and Director Raschke seconded that the District reinstate the 'Notice to Ban' at the suggestion of law enforcement; all in favor of those present. Jolma – yes, Guinther – yes, Raschke – yes, Mustola – absent, True - yes.

BOARD REPORTS:

Director Jolma – Stated the dogwood trees in the Kiwanis Kiddie Park should be moved and mulch placed around the trees.

Director Raschke – Where are we at with the artwork placement in the park? Waiting on Cyndi or park maintenance staff to get the post in place. The other two pictures are to be placed in the main park over by the log cabin.

Director Mustola – Absent.

Director Guinther – Nothing.

Director True – Nothing.

The meeting was adjourned at 6:51pm.

The next regularly scheduled meeting will be held on Thursday, March 19, 2026, starting at 6:00pm.

Approved By: _____ Date: _____

District Mission Statement

'To plan, develop and maintain recreational facilities, as well as support programs for the benefit of our community.'