

# CLATSKANIE PARK & RECREATION DISTRICT

## REGULAR MEETING MINUTES

January 15, 2026

The regular meeting of the Clatskanie Park & Recreation District was called to order by Board Chair Andrew Mustola, at 6:01pm, on Thursday, January 15, 2026, at the Clatskanie Library, 11 Lillich St, Clatskanie OR.

Roll Call of Board Members: Roger Jolma, Glenn Raschke, and Brian Guinther.

Board member(s) absent: Dave True

Virtual Attendees: None

Pool manager – Jeannie Mustola

Cyndi Warren, District & Financial Manager

### VISITORS – PUBLIC COMMENT

None

### EXECUTIVE SESSION –

None

### BOARD BUSINESS:

Director Mustola made a motion, and Director Guinther seconded that Resolution 25-006, Declaring the Dodge pickup and the 6ft Brush Hog be declared surplus, all in favor of those present. Jolma – yes, Guinther – yes, Raschke – yes, Mustola – yes, True – absent.

Director Guinther currently has the brush hog at his place and is getting cleaned up, painted and ready to sell.

Director Guinther made a motion, and Director Mustola seconded that Resolution 26-001 Receipt of Donation from Georgia Pacific for the new pool pump be accepted; all in favor of those present. Jolma – yes, Guinther – yes, Raschke – yes, Mustola – yes, True – absent.

Thank you, cards were passed around for Georgia Pacific, for the donation and the Clatskanie Foundation for facilitating the donation.

### REGULAR BUSINESS:

No minutes presented for approval.

Director Guinther made a motion and Director Jolma seconded that the bills be paid; all in favor of those present. Jolma – yes, Guinther – yes, Raschke – yes, Mustola – yes, True - absent.

### REPORTS/OLD BUSINESS:

#### • Pool –

#### General Pool Operations & Recreation Report

See also Pool Manager's Report

Girl's locker room plumbing project with Sessions – to begin week of February 1<sup>st</sup>.

Roof project – to start this month.

Still waiting on quote from Vilardi for exhaust fans in the outside restrooms of the pool building.

Jeannie has received her Lifeguard Instructor certificate.

Jeannie (and Andrew) have set up a temporary system for rerouting the gutter runoff away from the pool building into the parking lot.

Director Mustola made a motion and Director Raschke seconded that the quote from Strong Refuge Pool to repair the surge tank be accepted in the amount of \$6,047; all in favor of those present.

Jolma – yes, Guinther – yes, Raschke – yes, Mustola – yes, True – absent.

We received a quote from VersaCourt for the complete tile replacement of the basketball courts; \$13,824.30. This does not include installation.

- **Park – Cyndi**

**Park Operations**

Tree maintenance in the park has been completed.

Sessions should be here this week to replace the broken toilet in the men’s restroom.

I will be scheduling the tractor for service with Clatsop Lawn and Tractor.

**Monthly Safety Inspections**

Monthly inspections are to be completed by the last Thursday of the month.

**NEW BUSINESS/UPDATES: See Also Pool, Park and Board Business**

None

**DISTRICT MANAGER’S REPORT:**

Kiwanis Kiddie Park picnic shelter – The rain continues to delay this project.

Bill contacted me about being able to have access to duck food to feed the birds. I told him that if we allowed him, we would have to allow all the public and that is not feasible.

Nothing new to report on the Park Maintenance position currently. Waiting to get the Employee Handbook up to date before adding any new employees.

Peter has vacated the premises.

The current handbook has been submitted to HR Answers. They were going to begin work on it January 7<sup>th</sup>. I have not heard from them as of tonight’s meeting.

I still need to complete Jeannie’s evaluation.

I am planning to choose two movies for this summer’s Movie in the Park. 1 for the car show weekend and 1 for the Clatskanie Festival weekend.

Karen Marx has let the City Council know that she will be watching for the ORPA grant cycle to open up so she can submit the application (again) for the multisport court in the park.

**BOARD REPORTS:**

Director Jolma – Nothing.

Director Raschke – Nothing.

Director Mustola – Nothing.

Director Guinther – Nothing.

Director True – Absent.

The meeting was adjourned at 6:36pm.

**The next regularly scheduled meeting will be held on Thursday, February 19, 2026, starting at 6:00pm.**

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

***District Mission Statement***

***'To plan, develop and maintain recreational facilities, as well as support programs for the benefit of our community.'***

APPROVED