

**CLATSKANIE PARK & RECREATION DISTRICT
AGENDA
REGULAR MEETING**

Date: Thursday, October 16, 2025

Time: **6:00pm**

For virtual attendance, please go to our website: <https://www.clatskanieparksandrecreation.gov/contact-us>
and request invite information.

Place: Clatskanie Library – 11 Lillich Street, Clatskanie, OR

BOARD BUSINESS:

1. Roll call of Directors
2. Approval of Regular Meeting Minutes – September?
3. Approve Payment of Bills & Financial Statements
4. Executive Session – none scheduled

Public Comment (Limited to 3-5 minutes per person):

Visitors:

None Scheduled

5. Old Business

- A. Board & Administrative Business
- a. See above
 - b.

- B. Park & City of Clatskanie –

- Cope Park – Update on walking path repairs**
 - 1.
- Park Maintenance**
 1. Update Monthly Safety & Maintenance Inspections –
 2. Tree work –
 3. Resolution 25-004 – Unanticipated Donations

- C. Pool & Recreation – Updates – Cyndi and Jeannie

- a. Girl's Locker room plumbing project to begin mid to late October.
- b. Roof Bids: Weatherguard - \$44,250 – Brad McKay - \$38,670 (and \$50,490) – Rohl Roofing - \$49,995
- c. Revisit sprinkler system(s) at the pool – Jeannie will work on getting an updated quote
- d. Pool pump is at repair shop
- e. Vilardi quote for pool deck lights – \$5675.00 - will submit for the Safety and Security grant
- f. John Norgren to seal/caulk pool deck - \$1500

6. New Business

- a.

7. District Manager's Report

- a. Kiwanis Kiddie Park – Picnic Structure Update
- b. Park Maintenance Supervisor job description

1 (continued on next page)

- c. Update employee handbook.
- d. Unemployment claim denied
- e. 23-24 Audit has been completed
- f. Donations for Kiwanis Gala
- g. PCC Metal art update

8. Board Comments

- a. Roger Jolma
- b. Andrew Mustola
- c. Glenn Raschke - absent
- d. Dave True
- e. Brian Guinther

9. Items Not on the Agenda; open to the public, board and staff

10. Agenda Suggestions for Future Meetings from Board and Staff

11. Executive Session, if needed

12. Good of the Order – Adjournment

Pursuant to ORS 192.640(1), the Board of Directors of Clatskanie Park and Recreation District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.