

CLATSKANIE PARK & RECREATION DISTRICT
AGENDA
REGULAR MEETING

Date: Thursday, July 15, 2021

Time: *6:00pm*

Place: Port of Columbia County Business Office, Clatskanie (old middle school)

BOARD BUSINESS:

1. Roll call of Directors
2. Approval of Regular Meeting Minutes – April, May and June
3. Public Comment (Limited to 3-5 minutes per person).
4. Visitors - None scheduled
5. Approve Payment of Bills & Financial Reports
6. Old Business
 - A. Board & Administrative Business
 - a. *Upcoming – Park & Pool Operations Manager – Draft is ready for discussion in August/September*
 - b. *Discuss change in Digital Support Services*
 - c. *Dates for Staff Appreciation BBQ in August*
 - B. Park & City of Clatskanie –
 - Skate Park –**
 - a. *Progress from Skatelite regarding a regular maintenance plan?*
 - b. *Update on ramp approaches - Eric*
 - c. *Pressure wash & paint ramps*
 - Cope Park**
 - a. *Discuss/Prioritize playground repairs*
 - b. *Order more bark chips for Cope Park when we have more staff*
 - Park Maintenance**
 - a. **Spring / Summer Project Lists**
 1. *Softball Scoreboard – Update on concrete pad pour*
 - a. *Costs for power?*
 2. *Continue to work on the SDIS list of Major, Moderate and Minor issues in the park*
 3. *Quotes (3) for concrete pad and approach and cover for shop storage area*
 - a. *Brad McKay - \$10,600*
 4. *Measure and get costs for the safety fall material under all playstructures*
 5. *Update Monthly Safety & Maintenance Inspections*
 - Miscellaneous Park Maintenance Business**
 - a. *Mandatory Reporting – Training Required – Cyndi is working on getting this implemented for park and eventually pool employees.*
 - b. *Cyndi and Deputy Sheriff McQuiddy will be working on a trespass plan to present to the City and the Park Board for discussion and approval.*
 - c.
 - C. Digital Support Services
 - D. Pool – *Update – Cyndi*
 - a. *Planning on a July 19th opening*
 - b. *Handbook Training has been completed*
 - c. *11 of the 12 lifeguards have been certified (the 12th should be certified very soon)*
 - e. *September Movie in the Park? Confirm staff availability with Charity*
 - f. *Confirm what, if any COVID 19 restrictions might still be in place for swimming pools*

1 (continued on next page)

g. Proposal from Sessions Plumbing – Washer & Dryer Hook Ups

7. Correspondence

8. New Business

- a. **New Board Member Oath's of Office**
- b. **Elect Board Chair, Vice Chair**
- c. **Designate Budget Officer – Cyndi Warren**
- d. **All COVID 19 restrictions have been lifted as of June 30th.**
- e. **House Bill 3124 & 3115 – Homeless Camps in the Parks**
- f. **Update Mission Statement?**
- f. **Discuss/Approve 20/21 Review Contract - \$3,200 – William Cote, CPA**

9. District Manager's Report

- a. **Employee Evaluations**
 - 1. **Bill (after 3-6 months) – Eric & Cyndi**
 - 2. **Eric – Cyndi & a board member**

10. Executive Session pursuant to:

ORS 192-660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent.

11. Items Not on the Agenda; open to the public, board and staff

12. Agenda Suggestions for Future Meetings from Board and Staff

13. Good of the Order – Adjournment