

CLATSKANIE PARK & RECREATION DISTRICT

REGULAR MEETING MINUTES

July 16, 2026

The regular meeting of the Clatskanie Park & Recreation District was called to order by Board Chair Andrew Mustola, at 6:03pm, on Thursday, July 16, 2026, at 555 SW Bryant St, Clatskanie Fire Training Center, Clatskanie, OR.

Roll Call of Board Members: Roger Jolma, Andrew Mustola, and Brian Guinther.

Board member(s) Absent: Dave True and Glenn Raschke

Virtual Attendees: None

Pool manager – Absent

Cyndi Warren, District & Financial Manager

VISITORS – PUBLIC COMMENT

No Visitors

EXECUTIVE SESSION –

None

BOARD BUSINESS:

Items added to the agenda under District Manager's Report:

g. Park Host

h. Log Cabin Roof

Director Jolma made a motion to approve June's meeting minutes (including BH meeting minutes) as presented and Director Guinther seconded; all in favor of those present. Jolma – yes, Guinther – yes, Raschke – absent, Mustola – yes, True – absent

Director Guinther made a motion to pay the bills and accept the financial reports as presented, and Director Jolma seconded; all in favor of those present. Jolma – yes, Guinther – yes, Raschke – absent, Mustola – yes for a quorum, but stated his conflict as the Pool Manager's husband, True – absent.

No further discussion on Park Usage fees, as the City and the Council have not approved the proposed addendum to the current Service Agreement as it did not make it on to their July agenda for discussion.

Director Mustola made a motion to adopt the Auditor of record as Clear Trails, CPA's, the Attorney of record as Local Government Law Group, the Budget Officer as Cyndi Warren and the continuation of the meeting date on the 3rd Thursday of the month at 6:00pm to be held at 555 SW Bryant St and Director Guinther seconded; all in favor of those present. Jolma – yes, Guinther – yes, Raschke – absent, Mustola – yes, True – absent.

Board elections were tabled until there is a full board present.

Director Mustola made a motion to approve the SEL 805 with the addition of the information for homeowners and a \$350,000 house and the impact and Director Guinther seconded the motion; all in favor of those present. Jolma – yes, Guinther – yes, Raschke – absent, Mustola – yes, True – absent

The paperwork is due by August 14th. Cyndi will get copies to Director's True and Raschke for their input before submitting the final to the County.

REGULAR BUSINESS:

See Board Business.

REPORTS/OLD BUSINESS:

- **Pool –**

General Pool Operations & Recreation Report

See also Pool Manager's Report

Evening swims are not highly attended, nor are the weekend Open Swims. Could be the weather, as we have not had a very hot summer so far. We hope attendance rises as we move through the summer.

- **Park – Cyndi**

Park Operations

Now that Heritage Days is over, we will be concentrating on weed control, pressure washing and general maintenance.

Monthly Safety Inspections**NEW BUSINESS/UPDATES: See Also Pool, Park and Board Business**

No new business.

DISTRICT MANAGER'S REPORT:

Betsy Johnson has requested that Kiwanis come up with another project in the Kiwanis Children's Park that her family's foundation could possibly donate to. Cyndi will be exploring play structures and there is also the bike/scooter path along the inside of the fence to be considered.

The colors have been chosen and the order placed for the basketball court surface.

Karen and I had to make a change to the grant submission regarding removing basketball to the multisport court project. If the grant is awarded, there will be a discussion to add the sleeves underground for basketball hoops in case basketball was to be added later.

A reminder that there is a Meet and Greet with the new City Manager, NJ Johnson, on Thursday, July 23rd.

Brandy, our seasonal park maintenance person, and her husband Joe are interested in being park hosts. They are currently living in an RV at the hotel RV Park. Joe works for JH Kelly on a 3-year project in Mist, so this would be a long-term agreement. I think it will be a good fit. Board approved.

The log cabin roof is leaking badly creating black mold inside. Cyndi will reach out to Brad McKay and get a quote to put a metal roof on the building to match the other structures in the park and to lessen overall and long-term maintenance.

BOARD REPORTS:

Director Jolma – Nothing.

Director Raschke – Absent

Director Mustola – Nothing.

Director Guinther – The park looks really good.

Director True – Absent

The meeting was adjourned at 6:45pm.

The next regularly scheduled meeting will be held on Thursday, July 16, 2026.

Approved By: _____ Date: _____

District Mission Statement

'To plan, develop and maintain recreational facilities, as well as support programs for the benefit of our community.'

APPROVED