CLATSKANIE PARK & RECREATION DISTRICT

REGULAR MEETING MINUTES
September 18, 2025

The regular meeting of the Clatskanie Park & Recreation District was called to order by Board Chair Andrew Mustola, at 6:00pm, on Thursday, September 18, 2025, at the Clatskanie RFPD Training Center (555 Bryant St, Clatskanie, OR.).

Roll Call of Board Members: Roger Jolma, Brian Guinther, Glenn Raschke, Dave True and Andrew Mustola.
Board member(s) absent: None!
Virtual Attendees: Bill Ulin, Park Maintenance Supervisor
Pool manager – Jeannie Mustola - ***Absent***
Cyndi Warren, District Bookkeeper & Manager – ***Present***

VISITORS – PUBLIC COMMENT
None

EXECUTIVE SESSION –
ORS 192.660(2)(b) – To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.
6:16pm to 6:20pm

BOARD BUSINESS:
Director Mustola made a motion and Director Guinther seconded to uphold the decision to terminate Bill Ulin as the Park Maintenance Supervisor, all in favor, motion carried. Jolma – yes, Guinther – yes, Raschke – yes, Mustola – yes, True – yes

REGULAR BUSINESS:
Director Guinther made a motion to approve the August's (no July meeting) meeting minutes as presented for approval and Director Mustola seconded; motion carried. Jolma – yes, Guinther – yes, Raschke – yes, Mustola – yes, True – yes.

Director Guinther made a motion and Director Raschke seconded that the bills be paid; motion carried. Jolma – yes, Guinther – yes, Raschke – yes, Mustola – yes, True - yes.

REPORTS/OLD BUSINESS:

- **Pool –**

General Pool Operations & Recreation Report
See also Pool Manager's Report
Girl's locker room plumbing project with Sessions should begin mid to late October.
Jeannie is working on getting 2 more bids for the roof on the pool building.
Jeannie will contact Pro-Line Sprinklers to see if they can give us an updated quote on fixing the sprinklers at the pool building.
The pool pump needs to be rebuilt and likely replaced at some point soon. It will be sent off to a company in Vancouver for assessment.
Since we will be operating the splash pad as a freshwater splash pad, much of the equipment installed in the mechanical room is no longer useful to us and we will be looking to surplus and sell.

APPROVED

- **Park – Cyndi**

Park Operations

Cyndi will be meeting with Guy Shulda in the coming weeks to do a walk through of the park and have him address any safety concerns, with special attention along walking paths.

Monthly Safety Inspections

Monthly inspections are to be completed by the last Thursday of the month.

NEW BUSINESS/UPDATES: See Also Pool, Park and Board Business

None

DISTRICT MANAGER'S REPORT:

Kiwanis Kiddie Park picnic shelter – John Norgren has been contacted and locates have been requested.

BOARD REPORTS:

Director Jolma – Nothing.
Director Raschke – asked about our current IT situation.
Director Mustola – Nothing
Director Guinther – A flag was donated to the pool from the Legion.
Director True – Nothing.

The meeting was adjourned at 6:58pm.

The next regularly scheduled meeting will be held on Thursday, October 16, 2025, starting at 6:00pm.

Approved By: _____ Date: _____

District Mission Statement

'To plan, develop and maintain recreational facilities, as well as support programs for the benefit of our community.'

APPROVED